

Brain and Spinal Injury Trust Fund Commission
2 Peachtree St NW Suite 26-416 Atlanta, GA
Commission Meeting
October 24, 2019

Minutes

Commissioners attending in person:

Chase Jones (CJ), Bob Bauer (BB), Rebecca Dugger (RD), Raj Gandy (RG).

Commissioners attending via teleconference:

Jane Warnock (JW), Randy Owens (RO), Susannah Kidwell (SK), Andrew Dennison (AD), Gwen McKee (GM), Tim Wall (TW).

Commissioners - Absent:

Hank Fielding, Lisa Dawson.

Staff:

Craig Young (CY), Tyimeka Brown (TB), Leslie Collins (LC), Diana Ballard (DB), Keisha Zachary (KZ), Dionne Braxton (DB).

Guests:

Leona Rittenhouse, OPB.

Chairman's Report

CY – A quorum of 10 Commissioners are present.

CJ – I call the meeting to order at 10:33 a.m. We will take a motion to approve the minutes from the previous meeting.

A quorum of 10 Commissioners are present.

1. Motion: to approve the September 2019 draft Commission minutes.

Motion by: BB **Second by:** GM

Vote: Approved unanimously.

Nominations committee:

CJ – I have one nomination for Commission Treasurer, Randy Owens. Do we have any other nominations from the floor? BB – I self-nominate for the position of Secretary. Any other nominations? None.

A quorum of 10 Commissioners is present.

2. Motion: a. to approve Randy Owens as Commission Treasurer for a term of one year (renewable for one additional year).

b. to approve Bob Bauer as Commissioner Secretary for a term of one year

(renewable for one additional year).

Vote: a. 9 yes, 1 abstain (RO)

b. 9 yes, 1 abstain (BB)

Motions approved.

Executive updates:

CY - updates:

1. IGA with DPH, DHS and BSITFC has been signed. DHS will invoice DPH for funds and make payment to BIAG on quarterly basis but as of today no funds have been expended. The contract with GPB has not yet been completed by DPH procurement. MOA for office space lease (\$15,000 annually) has not been completed by DPH.

The budget year one carry-over was returned by ACL as the two figures were not in agreement. This is due to the DPH budget analyst not completing re-rates. We will resubmit after the correction has been made.

2. DPH budget – met with DPH’s new budget director on Tuesday and we will be submitting our budget items to him as we do not yet have an assigned budget analyst. Discussed our budget issues and requested budget cloud services access.

3. Chase and I will be meeting with the Governor’s office after today’s meeting to review HB576 with them and answer any questions.

4. We have yet to receive an appointment for a replacement for Commissioner Cheryl Harris from DHS. We will bring up the topic of Commission vacancies with the Governor’s office. Commissioner Hank Fielding will be resigning after the November Commission meeting.

5. I have submitted the 2018 Central Registry in-patient mailing to Standard Press. The mailing will go to ~6,800 individuals.

6. The Distribution grid for October will be >\$110,000. We will send \$100,000.00 to DCA for home modifications as soon as we have someone from budget to sign off on it.

7. The Executive committee meeting is moved back to its original time of 10:00 a.m.

Distribution committee:

DB – The applicant grid for October 2019 has 12 applications with requests for \$112,289 in grants. Does anyone have any questions regarding the October grid? None.

A quorum of 10 Commissioners are present.

3. Motion: To approve the October 2019 distribution grid as submitted.
Motion by: Distribution committee **Second by:** SK
Vote: Approved unanimously.

DAR committee:

CJ – we will call the DAR committee in to session to review Distribution Policy and Outcomes Measurement. The following topics should be considered along with other relevant items as the committee decides:

1. Open new grants to those who are capped out?
2. Are category caps sufficient or are higher/lower limits needed?
3. What kind of outcomes measurement can help us demonstrate return on investment?
4. Review vehicle rescinds, is the number greater than usual?

In addition to the Distribution committee the following individuals are appointed to the DAR committee: Rebecca Dugger, Bob Bauer, Jane Warnock.

Collections report:

LC – Collections of \$120,463.00 for September. October collections are lower but we have 5 more days until the end of the month.

Finance committee will meet on November 12th at 1:00 p.m.

Communications update:

The committee selected a theme for the next annual report – “New Opportunities” (thanks to Paige for the tag-line).

TBI Grant Update

KT – continuing meetings with ACL workgroups and sub-groups. Attended Savannah BIAG Walk on October 5th and provided information and applications to seven families. Invited to tour Encompass Rehabilitation at a future date. Spoke to DECAL’s Health Services Advisory Committee regarding TBI and children on October 16th and was invited to join the committee.

Children and Youth committee met on October 17th and gave updates on the NASHIA conference and topics for the upcoming Advisory committee meeting on November 18th.

New Business

DAR committee will meet immediately after the Distribution committee meeting on November 12, 2019...approximately 11:00 a.m.

The meeting is adjourned at 11:31 p.m. by CJ.

The next Commission meeting will be on Thursday November 21, 2019 from 10:30 a.m. to 12:00 p.m. at the Commission offices at 2 Peachtree St NW Suite 26-416.