

Brain and Spinal Injury Trust Fund Commission
2 Peachtree St NW Suite 26-416 Atlanta, GA
Commission Meeting
July 25, 2019

Minutes

Commissioners attending in person:

Chase Jones (CJ), Lisa Dawson (LD).

Commissioners attending via teleconference:

Jane Warnock (JW), Randy Owens (RO), Bob Bauer (BB).
Susannah Kidwell (SK), Andrew Dennison (AD), Raj Gandy (RG), Cheryl Harris (CH), Hank Fielding (HF), Tim Wall (TW).

Commissioners - Absent:

Barbara Means-Cheeley, Gwen McKee.

Staff:

Craig Young (CY), Tyimeka Brown (TB), Leslie Berry (LB), Diana Ballard (DB),
Kenisha Tait (KT), Keisha Zachary (KZ), Dionne Braxton (DB).

Guests:

Leona Rittenhouse - OPB.

Chairman's Reports

CY – A quorum of 9 Commissioners are present.

CJ – I call the meeting to order at 10:37 a.m. We will take a motion to approve the minutes from the previous meeting.

A quorum of 9 Commissioners are present.

1. Motion: to approve the June 27, 2019 draft Commission minutes.

Motion by: BB **Second by:** TW

Vote: Approved unanimously.

Commissioner Randy Owens joins the meeting.

CJ – There are no recommendations by the Executive committee. Craig will give the Commission updates

Executive updates:

CY - updates:

1. Kenisha has submitted our Budget Year 1 Activity report to ACL. DPH has submitted the financial report SF425 as well.
 2. The Intergovernmental agreement between DPH and DHS is still being reviewed. CH – it was sent back to DPH legal, one item was not acceptable.
 3. FY20 budget – prior-year obligations are \$420,281.27 which we will amend in to the budget along with \$75,000 federal grant match and \$320,979 to the distribution budget. Total of up to \$816,260 for amendment in 2020.
 4. Surcharges were up and ended FY2019 with \$1.431million up \$22,000 from prior year.
 5. Distribution budget for FY20 will be the same as last year at \$85,000/mo.
 6. New website is live. Please report any broken links or issues to Dionne.
 7. Small grid, we have 65 applications on desks which is near normal volume. Staff is sending out 2018 SCI Central Registry letters via regular mail (570) to increase our number of applicants until we can resume our regular mailings once the fiscal year closing final is issued.
- CJ – strategies around ‘implied consent’ are in your materials and additional input is requested.

Distribution committee:

TW – The applicant grid for July 2019 has 4 applications with requests amounting to \$31,674.00. The number of applications is down as we had a large number of applications completed (20) in June. Does anyone have any questions regarding the June grid? None.

A quorum of 10 Commissioners are present.

2. Motion: To approve the July 2019 distribution grid as submitted.

Motion by: Distribution committee **Second by:** AD

Vote: Approved unanimously.

Commissioner Lisa Dawson joins the meeting. A quorum is present.

Advisory committee:

KT – the committee met on Monday and we had good participation and discussion. We reviewed the current Needs Assessment and initiatives in the old plan. We anticipate having a draft annual plan by year’s end. We have two new Advisory committee members who will be attending next scheduled meeting.

Finance and Collections report:

LC – Collections of \$1,431,530. Year-end closing final date is August 5th.

Communications update:

DB – attended training for editing the new website, posting new content. Another in-depth training will be scheduled soon.

Advisory committee/TBI Grant Update

KT – Attended meeting with ADRC, BIAG and VA in June and we have future meetings scheduled to present to the VA and their TBI unit.

Attended ADRC meeting in Savannah and presented with BIAG. Working with our ACL partners in the three workgroup areas; meeting regularly to create new content for ACL and the TBI community.

New Business

LD – there are two upcoming legislative study-committees of interest; one regarding backseat seat-belt usage and the other regarding heat stroke and concussion.

The meeting is adjourned at 11:10 p.m. by LD.

The next Commission meeting will be on Thursday August 22, 2019 from 10:30 a.m. to 12:00 p.m. at the Commission offices at 2 Peachtree St NW Suite 26-416.