

Brain and Spinal Injury Trust Fund Commission
2 Peachtree St NW Suite 26-416 Atlanta, GA
Commission Meeting

February 28, 2019 – no quorum
March 7, 2019 - quorum

Minutes

Commissioners attending in person:

None – teleconference meeting only.

Commissioners attending via teleconference:

Randy Owens (RO), Gwen McKee (GM), Susannah Kidwell (SK), Bob Bauer (BB), Hank Fielding (HF), Tim Wall (TW), Andrew Dennison (AD), Cheryl Harris (CH), Chase Jones (CJ).

Commissioners - Absent:

Raj Gandy, Barbara Means-Cheeley, Lisa Dawson, Jane Warnock.

Staff:

Craig Young (CY), Leslie Berry (LB), Tyimeka Brown (TB), Diana Ballard (DBd), Dionne Braxton (DB), Kenisha Tait (KT).

Guests:

Leona Rittenhouse.

Chairman's Reports

CY – A quorum of 9 Commissioners are present. We will take up the quorum vote items on the agenda first as some have time constraints attending this meeting.

CJ – I call the meeting to order at 10:37 a.m. This is our make-up meeting for last week's meeting that failed to make a quorum...thank you for making time for this teleconference. Any edits/revisions to the minutes from the previous meeting?
None.

A quorum of 9 Commissioners are present.

1. Motion: to approve the January 2019 draft Commission minutes.

Motion by: RO **Second by:** BB

Vote: Approved unanimously.

Distribution committee:

TW – The applicant grid for February has 9 applicants with requests amounting to \$97,975.00 TW - Any questions? None.
A quorum of 9 Commissioners are present.

2. Motion: To approve the January 2019 distribution grid as submitted.
Motion by: Distribution committee **Second by:** GM
Vote: Approved unanimously.

Governor’s Office meeting:

CJ – Craig and I met with the Governor’s Chief Operating Officer (COO) Lorri Smith on February 22nd. We had a positive meeting and discussed Commission vacancies that needed to be filled and the Governor’s approval of our Distribution grids. Craig gave an overview of the Distribution process. Ms. Smith will handle the approval of our monthly Distribution grids and has approved the January 2019 grid.

Executive updates:

CY – the Executive committee did not have a quorum so the meeting was canceled. A few operational updates:

1. DPH announced yesterday that the Governor has appointed Kathleen Toomey, MD as the next Commissioner of Public Health. Dr. Toomey was Division Director of DPH under DHR. She has since worked for the CDC and the Fulton County Public Health Department. Dr. O’Neal has resumed his former position as Director of Health Protection.
2. The Commission’s FY19 budget amendment has not been entered by our budget analyst. Donation receivables have yet to be credited to our account but Leslie did have a meeting last week to discuss the receivables totals – DPH balance showed less than the Commission total for deposit. They are reviewing the data.
3. The MOU for the TBI grant between the Commission and DHS has been turned in to DPH budget office. DPH requires a contract action request report filed and signed off by DPH grants & budget approvers (among others). Still waiting for all approvals.
4. Today is Crossover day at the Capitol.

Finance and Collections report:

LC –January 2019 collections were \$107,048 and February 2019 collections were \$111,467. Both months are slightly lower than for the same months last year.

TBI Grant Update

KT – traveling to Washington D.C. for the ACL/Congressional TBI committee meetings held in conjunction with Brain Injury Awareness month. Will be there from the 11th – 14th. I am being joined by a Georgia TBI advocate who is traveling

with me as required by the TBI grant. BB – will you be speaking with the Georgia congressional representatives? KT – yes, there may be opportunities to speak. BB – we need to make them aware of our presence. GM – you can distribute annual reports to them. CJ – make them aware of the services we can offer to their constituents. KT – will be sure to introduce ourselves to our stakeholders.

New Business

CY - Provided BSITF program materials for applying to the Commission for Grady Hospital ER discharge planners; also to Gwinnett Medical Center. New mailing is yielding insights as to how Central Registry letter recipients view our mailing...looks like bulk mail.

The next Commission meeting will be on Thursday, March 28, 2019 from 10:30 a.m. to 12:00 p.m. at the Commission offices at 2 Peachtree St NW Suite 26-416.

The meeting is adjourned by motion (GM) at 10:54 a.m.