

Brain and Spinal Injury Trust Fund Commission
2 Peachtree St NW Suite 26-416 Atlanta, GA
Commission Meeting
June 27, 2019

Minutes

Commissioners attending in person:

Chase Jones (CJ), Barbara Means-Cheeley (BMC), Susannah Kidwell (SK), Andrew Dennison (AD), Raj Gandy (RG), Cheryl Harris (CH), Lisa Dawson (LD), Hank Fielding (HF), Tim Wall (TW).

Commissioners attending via teleconference:

Gwen McKee (GM), Jane Warnock (JW), Randy Owens (RO), Bob Bauer (BB).

Commissioners - Absent:

None

Staff:

Craig Young (CY), Tyimeka Brown (TB), Leslie Berry (LB), Diana Ballard (DB), Kenisha Tait (KT), Keisha Zachary (KZ), Dionne Braxton (DB).

Guests:

Gilbert Crosby- GA Prosecuting Attorney's Council, Leona Rittenhouse- OPB.

Chairman's Reports

CY – A quorum of 12 Commissioners are present.

CJ – I call the meeting to order at 10:34 a.m.

A quorum of 12 Commissioners are present.

1. Motion: to approve the May 25, 2019 draft Commission minutes.

Motion by: GM **Second by:** TW

Vote: Abstention BB; Approved unanimously.

Commissioner Barbara Means-Cheeley joins the meeting.

CJ – There are no recommendations by the Executive committee. We have Gilbert Crosby from the Prosecuting Attorney's Council with us and we will take care of the Executive updates and the grid and then move to his presentation.

Executive updates:

CY

Minutes taken by: CY

Minutes approved on: July 25, 2019

Executive updates:

1. Met on 6/17 with DPH grant staff regarding grant financial reporting and re-rates. Leslie and Kenisha will give more detail in their reports.
2. The Intergovernmental agreement between DPH and DHS will be updated by Kenisha in her report
3. Performance evaluations are completed and submitted to DPH. LD – there will be a one-month lag for the increase start date.
4. Leslie will update DUI collections.
5. & 6. Dionne will update Communications committee meeting and new website.
7. Received 2018 Q1 Central Registry data from GHA.
8. Tim will give the Distribution report.

Distribution committee:

TW – The applicant grid for June 2019 has 20 applicants with requests amounting to \$141,000.00 which spends our Distribution budget for this year. Staff did their usual great job in processing the applications. There was good discussion in the meeting regarding several applicants. Does anyone have any questions regarding the June grid? None.
A quorum of 13 Commissioners are present.

2. Motion: To approve the June 2019 distribution grid as submitted.

Motion by: Distribution committee **Second by:** GM

Vote: Approved unanimously.

Implied Consent and DUI convictions:

Powerpoint presentation was made by Gilbert Crosby, Esq. that reviewed the history and recent GA Supreme Court decision regarding Revoking Consent for DUI arrests. The legislature was able to craft a bill that addressed some of the issues raised by the Supreme Court. More initiatives are likely by the various stakeholder groups as they grapple with the new state of affairs in DUI prosecution.

Finance and Collections report:

LC – May 2019 collections to date were \$126,514. We will have a new budget analyst that replaces our current interim DPH budget analyst. Collections for the year will be close to our collections for last year.

Communications update:

DB – our new website went live late yesterday. Please visit at the same web address – bsitf.georgia.gov. I will be attending a one-on-one training today to for editing the site and posting new content.

We are currently revising our infographics via Paige Havens – they look great. CY- reviewed the 2019 Applicant Grid characteristics. SK – will distribute to our CHOA case managers.

The attached spreadsheet shows how many individuals (24) were withdrawn due to low priority scores in 2019. There were 14 with scores between 30-39 and those requests amounted to \$91,000.

Advisory committee/TBI Grant Update

KT – We submitted our Year-one program activity report to ACL. DPH submitted the grant financial report to ACL.

I attended the Falls strategic planning meeting in June. Attended the ADRC conference and presented with Jane/BIAG.

Updating grant Workgroup products which will be submitted for us for inclusion in our grant year 1 report as well as outcomes from our goal activities.

The IGA with DHS-DPH/BSITF is nearing completion by DPH procurement.

We have submitted grant budget Year-two GPB contract to procurement and it is moving along. We are meeting later today with GPB.

New Business

None

The meeting is adjourned at 12:11 p.m. by CJ.

The next Commission meeting will be on Thursday July 25, 2019 from 10:30 a.m. to 12:00 p.m. at the Commission offices at 2 Peachtree St NW Suite 26-416.