

Brain and Spinal Injury Trust Fund Commission
2 Peachtree St NW Suite 26-426 Atlanta, GA
Commission Annual Meeting
December 21, 2017

Draft Minutes

Commissioners attending in person:

Chase Jones (CJ), Hank Fielding (HF), Tim Wall (TW).

Commissioners attending via teleconference:

Jane Warnock (JW), Randy Owens (RO), Susannah Kidwell (SK), Gwen McKee (GM), Bob Bauer (BB), Lisa Dawson (LD), Cheryl Harris (CH), Andrew Dennison (AD).

Commissioners - Absent:

Barbara Means-Cheeley (BMC), Raj Gandy (RG).

Staff:

Craig Young (CY), Dionne Braxton (DB), Keisha Zachary (KZ), Leslie Berry (LB), Tyimeka Brown (TB), Diana Ballard (DBd).

Guests:

Jane Jackson.

Chairman's Reports

CY – A quorum of 11 Commissioners are present.

CJ – I call the meeting to order at 10:31 a.m. We will take action on the voting items first.

A quorum of 11 Commissioners are present.

1. Motion: to approve the November 2017 draft Commission minutes as submitted.

Motion by: BB **Second by:** TW

Vote: Approved unanimously.

Updates:

Minutes taken by: CY

Minutes approved on:

CY – CR mailing for 2017 Q1-Q2 in-patient should go out next week; ~3,184 letters.

A quorum of 13 Commissioners is present.

2. Motion: to approve the nomination of Andrew Dennison as Secretary of the Commission for a term of one year.

Motion by: LD **Second by:** CH

Vote: Yes - 12, No - 0, Abstain -1 (AD).

Motion Passes.

Distribution committee:

TW – The applicant grid for December is \$107,000 approximately. Any questions concerning the grid? CJ – question regarding request for neurofeedback. TW – we have approved seven of these requests in the past. AD – neurofeedback appears to have some therapeutic value but the number of sessions prescribed seem excessive at times depending on the vendor. TW – we will watch the frequency. CY – you will note in the grid photos of a home modification project (ramp) that was recently completed by DCA. We will distribute more project photos as we receive them.

A quorum of 11 Commissioners is present.

2. Motion: To approve the December 2017 distribution grid as submitted.

Motion by: Distribution committee **Second by:** HF and GM.

Vote: Approved unanimously.

Ad hoc committee 20th Anniversary

Appointed to the Ad Hoc committee are: BB, RG, CJ, and CY and CJ ex-officio members. We meet in December and reviewed potential venues, dates, and invitees. Please forward any of your suggestions on low cost venues and invitees to me or committee members. We want to have this firmed up by the end of February.

Collections report:

LB – collections for November 2017 were \$104,000; up compared to same months for the last four years. CJ – looks like we are about even with last year in terms of collections.

Communications committee:

CY – The 2017 Annual Report has gone to the printers along with a Factsheet that will be inserted in 300 reports for distribution to General Assembly in January. Thanks to all who provided support to complete this project.

Public Policy committee:

CY – met in December and will commence regular meetings during the general session. No pre-filed bills that impact the Commission or our stakeholders as of yet.

New Business:

JJ – Thanks to the Commission for your support of TBI Camp. JJ presents Camp photo to Chairman Chase Jones and Distribution Chairman Tim Wall. February 8, 2017 BIAG will host a conference at Shepherd Center entitled Think Big – Brain Injury. Details coming.

CY – Federal TBI grant opportunity may be issued in January. Unfortunately there is likely a 30 day application period and the NOFA has yet to be published.

AD – we need to get this information out to Commissioners and the advisory committee as soon as it is received so an application can be turned around quickly. LD – Dr. O’Neil will need a two-week review period to sign-off on any application. CY – we will also need to create a budget, etc, etc,. This is not the usual amount of time given to apply for a federal grant and will be challenging to complete. LD – Jessica Stevemore (sic) retired from grant writing at DPH and may be available to assist with drafting a proposal.

CY – please send your agency or organization notices that might be suitable for our social media outreach.

The meeting was adjourned at 11:24 a.m. by motion (TW).

The next Commission meeting will be on Thursday, January 25, 2018 from 10:30 a.m. to 12:00 p.m. at the Commission offices at 2 Peachtree St NW Suite 26-426.